



**FAKULTAS ILMU SOSIAL DAN HUMANIORA
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RECORD OF THESIS SUPERVISION SESSIONS

Student's Name : Yonathan Erwan Nanda Pratama
Student's Reg. Number : 195300090
Advisor : Fajar Susanto, S.S., M.Pd.
Department : English Language Education
Thesis Title : EFL Graduates' Challenges of
Being Non-Teacher as a Professional Career

No.	Dates	Materials	Advisor
1	30/11/2022	Draft title change	
2	25/12/2022	Draft chapter 1	
3	30/12/2022	Revise chapter 1	
4	05/01/2023	Draft chapter 2	
5	06/01/2023	Revise chapter 2	
6	08/01/2023	Draft chapter 3	
7	10/01/2023	Revise chapter 3	
8	12/01/2023	Draft Chapter 4	
9	1/2/2023	Revise Chapter 4	
10	2/2/2023	Draft chapter 5	
11	3/2/2023	Revise chapter 5	

The thesis supervisions have been completed on 21^h July 2023.

Acknowledge by:

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THESIS REVISION FORM

Student's Name : Yonathan Erwan Nanda Pratama Student's
Reg. Number : 195300090
Department : English Language Education
Thesis Title : EFL Graduates' Challenges of Being Non-Teacher
as a Professional Career
Examiner I : Fajar Susanto, S.S., M.Pd.
Examiner II : Nukmatus Syahria, S.Pd., M.Pd.

No.	Materials	Examiner I	Examiner II
1	In text citation (APA Style)		
2	Several issues in the use of tenses (past)		
3	List of figures		
4	Notes of figures and their references		

The deadline for the correct or revised thesis: two weeks after the
thesis examination

Examiner I,

Dr. Nukmatus Syahria, M.Pd.
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APPENDICES

Q: Can you please tell how you can work as an admin and can you tell me as long as you work outside of teacher training, namely as this admin. Please explain regarding the jobdesk, how to learn it, and also what skills or abilities are needed by students of the English Language Education Study Program at PGRI Adi Buana University Surabaya in order to work in the same field as you, namely to become an admin?

A (RB): When I graduated from college, I was told by a friend who owned the bakery company and asked me to become an admin, because at that time the admin was vacant and needed someone to fill the position. At that time, I had no experience as an admin, because I had just graduated from college and all I had were skills in Microsoft Word and Excel. What I prepared to work as an admin first was mentally preparing for work, let alone working outside of what we learned in college plus I didn't understand what I had to do as an admin at first. The second is learning the job desk as an admin, how to be a proper admin, such as managing bread sales files, making reports on bread sales, filing reports, and reports on the flow of bread in and out in Microsoft Excel and Word for the reports to make them easier to read. I learned all of this by myself and if there is something I don't understand, I will ask my colleagues about it. The third is about adapting. Adaptation is very necessary, because if we do not adapt to our work and environment, then we will experience difficulties at work. For example, in the past, I had to adapt to my work environment, I had to adapt to my job as an admin, such as being able to quickly and correctly calculate the amount of bread coming in and out of the factory. And that is the ability for English Language Education students at PGRI Adi Buana University Surabaya who want to work as an admin, the skills or abilities needed to become an admin such as Microsoft Excel, Microsoft Word and computer mastery. In my opinion, before entering the job you want to aim for it is better if we have the skills needed in the job even though we are not yet reliable,

but understand the basics. And also, communication also plays an important role in my work as an admin, because if we don't have good communication with colleagues or the team then we will experience miscommunication about our work.

Q: Could you please explain what job you are currently in, how did you get this job, why do you want to have this profession, and please explain what skills or abilities are needed for a student of English Language Education Study Program at PGRI Adi Buana University, Surabaya who wants to work as a bank teller?

A (TA): Now I work at Bank BRI as a teller, as is generally seen, tellers must be involved with money. So, one of my jobdesks as a teller is to serve customers who want to make payments, deposit cash and whatever. Why did I want to become a bank teller because it has been my dream since high school and coupled with the experience while participating in the independent campus learning program, it made my intention to become a teller more solid because I have no passion in being a teacher. Being a teller must also be able to adapt to the environment and must bring my heart in a good mood even though I have problems at home or other things, I must as much as possible not have a negative impact on my work as a teller. One of the skills needed is speed in counting money which can be learned during the 3 months training period, being able to communicate well and be friendly is also very important because a bank teller is the first person who can help customers in making transactions at the bank or it can be said that a bank teller is the face of the bank itself. Being a bank teller, you also have to be as quick and responsive as possible to learn new things, because working as a teller is also forced to be self-taught in work as well as remembering transaction codes. When I first started working, I received training for 1 week by being told about material related to how to become a teller without any practice, so after 1 week of practicing I immediately worked as a teller. What I did when I was just becoming a teller was self-taught, because I didn't get enough

training for me so I did case by case related to being a teller. So, when I was in-charge and I had a problem, I would ask my senior and it continued every day when I was just a teller. I don't think everyone can grasp knowledge quickly, but at the bank where I work it is really required to understand and be ready to work as required to be self-taught and fast. One of the cases that I got when I was a new teller was when I got a customer who didn't want to understand that I was a new teller who couldn't work quickly and the customer only wanted the fast process of depositing money. It is possible that I often get customers who also want to deposit money, but this customer understands that I am a new teller, so the customer understands and is willing to wait a little longer for the process of depositing money. At that time, I must have felt nervous, but if I was too nervous and there was an error in inputting the nominal money, it would have fatal consequences because it had to be replaced with our own personal money. And there is one more skill that English Language Education students at PGRI Adi Buana University who want to work as tellers must have, is to be patient and sincere, because what we know is that customers have different moods. So, one of the important abilities for a teller is to be able to always have a good mood, so that customers can also feel a good mood from us.

Researcher: How did you get the job, where the job is outside teacher training. And may I know what the challenges are, because from what we know we don't get knowledge in working outside of teacher training?

TNY: I work as a Bank Teller at BRI, the challenge that I get in working outside of the teacher training (Bank Teller) is in terms of finance, as a teller is inevitably always related to money. If there are customers who deposit money in large amounts and not all customers can understand that managing money is one of the crucial things for me as a bank teller, then I can call this a challenge because I have to manage the money. For the second, there is a lack of focus or negligence in calculating the customer's money, if it is lacking, then I

don't want to have to replace it with my own money. So, the solution is that we have to be more focused and thorough and always repeat counting money with everyone who wants to deposit money because if we are not focused and unwanted things happen, such as a lack of deposit money, then I have to replace it with my own money. As for adaptation, we have to be loyal people, if we just sit there without any feedback from other bank employees then work will be difficult for me. So I have to be a friendly person. For other challenges, I don't think there are any, because from the beginning before college I had the desire to work in this field (a bank teller), so there are no challenges outside of what I've explained earlier.

Q: Could you please explain what job you are doing now, how did you get this job, why do you want to have this profession, and please explain what skills or abilities are needed for a student of English Language Education Study Program at PGRI Adi Buana University, Surabaya who wants to work as a tour guide?

A (K): So now I work at a weaving craft center in Lombok, precisely in Sukarara Village, Central Lombok. I work as a tour guide and also sales. My work is the system, if there are guests or customers coming, we will handle them to have a look at the weaving process first and also be able to go around the village or just stay at the weaving place. So, my workplace is like a kind of community cooperative, so later the people here will weave at their own homes and when they finish weaving, they are sold in our cooperative and our job is to help them weavers to sell their products. When it has been gathered at the cooperative, it will be sold by tourists or customers who come, so after the customer arrives and we have taken them around or seen the weaving process, we will invite the customer inside to try on traditional clothes and after that we invite them to take photos at a good spot or provided by the cooperative. After that we invite them to go around the shop to see the existing products made by the local community such as clothes and woven fabrics. Because Lombok is increasingly crowded with tourists and guests who come not only from

local, but also from abroad. My job with tourists is to guide them around the village or village, more or less like that. How do I get a job as a tour guide in this place because of relations. I have many relationships here because there are many families or relatives in each village or village and how I can have this job is also because to become a tour guide you also need good English skills to guide foreign tourists. Because I have studied English for 4 years majoring in English Education at PGRI Adi Buana University in Surabaya and also gained experience in speaking English well, that is why I can work as a tour guide. I consider this job as a way for me to gain experience about work and also improve my English skills. The skill or ability needed by a tour guide is how we can communicate properly and correctly. For English grammar that is not good enough, it won't be a problem because I communicate directly and foreign tourists will definitely understand. If you can speak other languages such as French, Spanish will be an additional value in becoming a tour guide, but English is a mandatory requirement for someone who wants to become a tour guide. To become a tour guide, vocabulary, speaking, pronunciation must be good, because sometimes foreign tourists, for example from England or the USA, usually they will understand, but if there are foreign tourists from Arabic, India, China, Korea and so on, the language His mother doesn't speak English which will be a problem because most likely they won't understand if my vocabulary, speaking, pronunciation as a tour guide is lacking like for example when I accompany foreign tourists, I as a tour guide will not just be silent but must continue interact with them. One of the tasks of the tour guide is to tell about what makes the place interesting, such as explaining something that is not in their place, for example introducing foreign tourists to dragon fruit. We also have to explain the weaving process to foreign tourists where I as a tour guide must have a wide vocabulary, because there is some English in the explanation regarding the process of making woven cloth which is rarely used. And also, one of my duties as a tour guide is to be a salesperson as

well or sell goods. The goods that I sell to customers or tourists are products made by local villagers. The challenge is to offer products that are difficult for me, for example the main attraction is woven fabrics but tourists are not very interested in the woven fabrics, especially tourists who are on vacation for a long time, for example 3 months, sometimes they don't want to be offered cloth because they don't want to add to their luggage. So, the challenge in being sales also to tourists is how do we sell these products. The money from selling goods will also return to the community, so indirectly I am helping the village community. So, my way to get tourists interested in buying the goods I offer is to provide attractive prices for them, for example for local tourists I will give a standard price and for foreign tourists we will raise the price a little more expensive but still open the price negotiation option for them to be interested in buying. I do all that so that the products made by the community can be sold.